THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY

BUSINESS MEETING MINUTES (2)

of the Metuchen Board of Education
Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, March 24, 2015 - 8:00 PM

I. Flag Salute

II. Notice of Meeting
I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>Mr. Benderly</td>
<td>P</td>
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<tr>
<td>Ms. DeVries</td>
<td>P</td>
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<td>Ms. Gibson</td>
<td>P</td>
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<td>Ms. Lanton</td>
<td>P</td>
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<td>Mr. Lifton</td>
<td>P</td>
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<tr>
<td>Ms. Matise</td>
<td>P</td>
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<tr>
<td>Ms. McGuire</td>
<td>P</td>
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<tr>
<td>Mr. Small</td>
<td>P</td>
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<tr>
<td>Mr. Stern</td>
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</tbody>
</table>

IV. Presentation/Discussion Items

- **Showcase of Success - Winter Sports Champions**
  Mr. Thomas MHS Boys and Girls Swim Team Coach presented the GMC White Division Champions.
  Mr. Peragallo presented the MHS Girls Winter Track Team – Blue Division Champions.

- **Discussion**
  There was a discussion of Policy 5112 – Entrance Age.

V. Report of the President of the Board of Education
Nothing at this time.
VI. Report of the Superintendent of Schools
   Nothing at this time.

VII. Report of the Business Administrator/Board Secretary
   Mr. Harvier reported the Secretary Report, Treasurer’s Report, Bill Lists and Budget Transfers.

VIII. Committee Reports
   Technology:
   Report given by Ms. Matise. Next meeting will be on April 20th.

   Personnel:
   Report given by Mr. Lifton.

   Curriculum:
   Mr. Benderly reported committee has not met since last Board Meeting. Next meeting will be on March 26th.

   Athletics:
   Report given by Ms. de Vries.

   Policy:
   Report given by Ms. Gibson.

   Finance:
   Report given by Mr. Small.

IX. New Business
   Ms. Gibson asked Mr. Lifton to discuss the Budget Cap in relation to a possible increase in rateables from related town projects.

X. Old Business
   Ms. McGuire asked for a PARCC testing update. Mr. Caputo reported.

XI. Minutes
   Move to approve the minutes of the following meetings:

   March 10, 2015  |  Board Meeting and Executive Session

   Mr. Lifton  |  Mr. Small
   Moved      |  Seconded
   Motion Carried (9-0)
XII. Meeting Open to the Public  
(for comment on any Presentation/Discussion items, Reports, and New/Old Business.)  
Nothing at this time.

XIII. Meeting Open to the Public  
(for comment on the recommendations of the Superintendent of Schools.)  
Nothing at this time.

XIV. Recommendations of the Superintendent of Schools  
(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Maternity/Childcare Leave of Absence  
   Move to approve a maternity/childcare leave of absence for Andrea Elton (Edgar Middle School LAL Teacher) from August 31, 2015 through January 31, 2016.

2. Maternity/Childcare Leave of Absence  
   Move to approve a maternity/childcare leave of absence for Tara Palmieri (Campbell School 1st Grade Teacher) from August 31, 2015 through January 1, 2016.

3. Retirement – Certificated Staff  
   Move to accept with regret the retirement of Elaine Goldstein, Edgar Middle School Guidance Counselor, effective July 1, 2015.

4. Substitute Teachers  
   Move to approve the following as substitute teachers for the 2014-15 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Pasquale</td>
<td>Substitute</td>
</tr>
<tr>
<td>Kelly Johnson</td>
<td>Substitute</td>
</tr>
<tr>
<td>Carlee Dragon</td>
<td>PE/Health</td>
</tr>
</tbody>
</table>

5. Zone Activity Leaders  
   Move to approve Eileen Kuchar and Suzanne Menafro as Activity Leaders for the ZONE after school program on an as needed basis at the rate of $30 per hour for the 2014-15 school year.
Items A1-A5
Mr. Lifton Ms. Lanton
Moved Seconded Motion Carried (9-0)

B. FINANCE

1. Treasurer of School Monies’ and Board Secretary’s Reports
   Move approval of the Treasurer of School Monies’ Report, Board Secretary’s Report as of January 31, 2015.

2. Payment of Bills
   a) Board Secretary’s Certification
      Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of January 31, 2015 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

      ___________________________  ___________________________
      Michael A. Harvier, Board Secretary  Date

   b) Approve the Following Items Submitted by the Board Secretary
      Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

3. Budget Transfers
   Move to approve budget transfers effective February 28, 2015.

4. Resolution – Integrated Preschool
   The Metuchen Board of Education authorizes the Office of Special Services to offer integrated preschool classes for the 2015-16 school year. The district will charge a per pupil rate of $225 per month for a half day program and $450 per month for a full day placement, unless the placement is required for special education purposes.

5. Resolution – NJSIG
   The Metuchen Board of Education hereby approves the submission of a grant application for the 2015 Safety Grant Program through the New Jersey Schools Insurance Group’s ERIC NORTH Subfund for the purposes described in the application, in the amount of $5,495.00 for the period July 1, 2015 through June 30, 2016.
6. **Professional Development**
   Move to approve the following professional development activities as shown on the attached chart.

7. **Field Trips**
   Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart.

   Items B1-B7
   Mr. Small  Ms. Matisce
   Moved  Seconded  Motion Carried (9-0)

C. **POLICY**

1. **First Reading of Policy**
   Move to approve the first reading of the following policy:
   - Policy 5112 – Entrance Age

2. **Suspensions**
   The board hereby acknowledges receipt of the suspension report summary for March 9 through March 20, 2015.

3. **Harassment, Intimidation, and Bullying**
   Move to approve the findings of the previously reported cases:
   - METHS021715001
   - METHS022015001

   Items C1-C3
   Ms. Gibson  Ms. Matisce
   Moved  Seconded  Motion Carried (9-0)

D. **CURRICULUM**

   Nothing at this time.

XV. **Meeting Open to Public**
   A resident asked the Board if they were aware that for the next school year none of our current 8th grade students were offered admission at the Middlesex Academy High Schools. The Board is aware and discussed.

XVI. **Announcements**
   Ms. Lanton read a list of announcements of upcoming events.

XVII. **Motion to Go Into Executive Session**
   (when applicable)
MEETING ADJOURNED 9:23 PM

Mr. Lifton  Ms. Gibson
Moved  Seconded

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Activity Title</th>
<th>Last, First Name</th>
<th>Building</th>
<th>Requested</th>
<th>Payment Method</th>
<th>FFPI #</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/26/2015</td>
<td>3/26/2015</td>
<td>Learning Focused Conversations</td>
<td>Cathcart, John</td>
<td>C/O</td>
<td>$</td>
<td>-</td>
<td>No cost</td>
</tr>
<tr>
<td>4/2/2015</td>
<td>4/2/2015</td>
<td>School Transportation Supervisors Meeting (Central Jersey)</td>
<td>Donohue, Sheila</td>
<td>C/O</td>
<td>$</td>
<td>-</td>
<td>No cost</td>
</tr>
<tr>
<td>4/7/2015</td>
<td>4/8/2015</td>
<td>Suicide Assessments &amp; Cognitive Behavior Strategies for Youth at Risk</td>
<td>Granados, Lisa</td>
<td>MHS</td>
<td>$</td>
<td>-</td>
<td>No cost</td>
</tr>
<tr>
<td>4/10/2015</td>
<td>4/10/2015</td>
<td>2015 Annual School Counselor Conference (Presenter)</td>
<td>Goodson, Tiffany</td>
<td>C/O</td>
<td>$</td>
<td>-</td>
<td>No cost</td>
</tr>
<tr>
<td>4/13/2015</td>
<td>4/13/2015</td>
<td>MLPOASYS - NJ End of Year &amp; Data Extract Process Training - Session One</td>
<td>Opitz, Amy</td>
<td>C/O</td>
<td>$</td>
<td>-</td>
<td>No cost</td>
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<tr>
<td>4/13/2015</td>
<td>4/13/2015</td>
<td>MLPOASYS - NJ End of Year &amp; Data Extract Process Training - Session One</td>
<td>Zaneto, Barbara</td>
<td>C/O</td>
<td>$</td>
<td>-</td>
<td>No cost</td>
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<tr>
<td>4/15/2015</td>
<td>4/15/2015</td>
<td>Language and Literacy in the Elementary Schools</td>
<td>Abrams, Rosalie</td>
<td>CES</td>
<td>$299.00</td>
<td>FFPI 15-157</td>
<td></td>
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<tr>
<td>6/10/2015</td>
<td>6/10/2015</td>
<td>Chronological Assessment of Suicide Events (CASE) Approach Training</td>
<td>Granados, Lisa</td>
<td>MHS</td>
<td>$</td>
<td>-</td>
<td>No cost</td>
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<tr>
<td>6/10/2015</td>
<td>6/10/2015</td>
<td>Chronological Assessment of Suicide Events (CASE) Approach Training</td>
<td>Theiss, Christina</td>
<td>EMS</td>
<td>MHS</td>
<td>$</td>
<td>No cost</td>
</tr>
<tr>
<td>School</td>
<td>Destination</td>
<td>Class/Group</td>
<td>Teachers/Advisors</td>
<td>Date(s)</td>
<td>No. of Students</td>
<td></td>
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<tr>
<td>MHS</td>
<td>Choral Festival William Paterson University</td>
<td>Grades 9-12 Concert Choir students will perform with a mass choir comprised of 15 NJ high schools conducted by a director from Vassar College.</td>
<td>Stefeny Krombholz Lynda Wisniewski</td>
<td>3/25/15</td>
<td>20</td>
<td></td>
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<tr>
<td>MHS</td>
<td>SPEAK Summit Rutgers University Piscataway, NJ</td>
<td>Gay-Straight Alliance students will attend SPEAK Summit/Workshops (Students Promoting Equality, Action, and Knowledge)</td>
<td>Christine Wardlow</td>
<td>4/18/15 (Saturday)</td>
<td>5</td>
<td></td>
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<tr>
<td>MHS</td>
<td>Repertorio Español NY, NY</td>
<td>Spanish 4/Honors students will attend a performance in Spanish of Don Quijote</td>
<td>Rosann Kamin Ellen Park</td>
<td>5/29/15</td>
<td>30</td>
<td></td>
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<tr>
<td>MHS</td>
<td>Six Flags Great Adventure Jackson, NJ</td>
<td>9-12th grade Student Council members will attend NJ Assoc. of Student Councils Spring Awards Program.</td>
<td>Christopher Giddes Patricia Craig Frank Wrublevski Linda Graf Christine Wardlow</td>
<td>6/4/15</td>
<td>40</td>
<td></td>
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<tr>
<td>EMS</td>
<td>Battle of the Books Pine Brook School Manalapan, NJ</td>
<td>5th/6th grade Battle of the Books Club students will compete with other schools for knowledge of books read this year.</td>
<td>Emily Presuto</td>
<td>4/15/15</td>
<td>12</td>
<td></td>
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</tr>
<tr>
<td>EMS</td>
<td>United Healthcare – YMCA Health Bee Herbert Hoover School, Edison, NJ</td>
<td>7th Grade students will compete in United Healthcare-YMCA Health Bee</td>
<td>Tony Hogrebe</td>
<td>4/30/15 (after school)</td>
<td>8</td>
<td></td>
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<tr>
<td>EMS</td>
<td>Beana’s Mexican Restaurant Rahway, NJ</td>
<td>Spanish Club will order in Spanish and sample authentic Mexican cuisine.</td>
<td>Audra Smith Kevin Sarte</td>
<td>6/2/15</td>
<td>36</td>
<td></td>
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<td>EMS</td>
<td>Asian Fusion Restaurant, Metuchen, NJ</td>
<td>8th Grade LA &amp; Math students will use their life skills and math skills using the menu in the restaurant.</td>
<td>Eileen Kuchar Michele Gouveia and 1 para</td>
<td>6/5/15</td>
<td>14</td>
<td></td>
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<td>CES</td>
<td>Kidz Village Woodbridge, NJ</td>
<td>Students will visit Kidz Village, an indoor play/discovery center. Trip request previously approved for Jumping Jungle.</td>
<td>Alaina Warakomski 2 paras Physical Therapist</td>
<td>3/27/15</td>
<td>3</td>
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