THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY

BUSINESS MEETING MINUTES (2)

of the Metuchen Board of Education
Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, May 26, 2015

I. Flag Salute

II. Notice of Meeting
I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

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<th>Ms. Matise</th>
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<tbody>
<tr>
<td>Mr. Benderly</td>
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<tr>
<td>Ms. DeVries</td>
<td>P</td>
<td>Ms. McGuire</td>
<td>P</td>
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<td>Ms. Gibson</td>
<td>P</td>
<td>Mr. Small</td>
<td>P</td>
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<tr>
<td>Ms. Lanton</td>
<td>P</td>
<td>Mr. Stern</td>
<td>P</td>
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<tr>
<td>Mr. Lifton</td>
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IV. Presentation/Discussion Items

**Showcase of Success –**
Ms. Christine DeSimone presented:
* A preview of the Campbell Elementary School Spring Concert featuring the 3rd and 4th grade chorus singing “Deep in the Heart of Texas” and “This Land is Your Land” under the direction of Margie Thomas.

Mr. Ed Porowski presented: Campbell Elementary School Noetic Math Honor Roll winners:
Grade 3
Daniel Cordes
Matthew Han
Emily Lan
Verdant Naik
Alyssa Tay
Ryan Timko

Grade 4
Jake Chinchar
Julian Dutemple
Jun Gesteland
Aaron Honig
Alex Lipschutz
Jared Wyetzner

Presentation

Dr. Tiffany Jacobson, Supervisor of ELA, Social Studies, and ESL discussed the MetucheNJ350 Project.

Mr. Robert Capra, Supervisor of Special Education and Ms. Janet Irenske, Learning Consultant discussed the Dyslexia Work Group.

V. Report of the President of the Board of Education
Nothing at this time.

VI. Report of the Superintendent of Schools
Dr. Caputo reported on the district goals.
Mr. Cohen and Ms. Karger reported on the STREAM - Executive Function Training for students after school.

VII. Report of the Business Administrator/Board Secretary
Mr. Harvier reported the Secretary Report, Treasurer's Report, Bill Lists and Budget Transfers.

VIII. Committee Reports
Technology:
Mr. Small reported the committee has not met since last Board Meeting.

Personnel:
Report given by Mr. Litton.

Curriculum:
Report given by Mr. Benderly.

Athletics:
Ms. de Vries reported the committee has not met since last Board Meeting.

Policy:
Ms. Gibson reported the committee has not met since last Board Meeting.
The next meeting will be on May 28th at 8pm.

**Finance:**
Report given by Mr. Small.

**IX. New Business**
Dr. Caputo will give an update on the outcome of final exams without midterms at the June 23rd Board Meeting. Mr. Benderly commented on the increase in AP exams taken this year.

**X. Old Business**
Dr. Caputo gave an update on the PARCC Testing.

**XI. Minutes**
Move to approve the minutes of the following meetings:

<table>
<thead>
<tr>
<th>May 12, 2015</th>
<th>Business Meeting 1&amp;2, Executive Session 1&amp;2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Lifton</td>
<td>Mr. Benderly</td>
</tr>
<tr>
<td>Moved</td>
<td>Seconded</td>
</tr>
<tr>
<td>Motion Carried (8-0)</td>
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</tbody>
</table>

**XII. Meeting Open to the Public**
(for comment on any Presentation/Discussion items, Reports, and New/Old Business.)
Nothing at this time.

**XIII. Meeting Open to the Public**
(for comment on the recommendations of the Superintendent of Schools.)
Nothing at this time.

**XIV. Recommendations of the Superintendent of Schools**
(at this time the Board will take formal action on the following items)

**A. PERSONNEL**

1. **Appointment – Certificated Staff**
   Move to appoint Sivan Peleg as Integrated Preschool teacher for the 2015-2016 school year - salary status 1H - $61,868 effective August 31, 2015.

2. **Salary Adjustment - Non-certificated Staff**
   Move to approve an increase in the salary of Horacio Reyes as a result of earning his Black Seal Boiler License retroactive to April 1, 2015 for an annual stipend of $710, prorated.
Move to rescind the appointment of Nicole Valera as a teacher in the Summer 2015 S.T.R.E.A.M. Program.

Move to appoint the following as a teacher for the summer S.T.R.E.A.M. Program from July 6 through July 30, 2015 (4 days/week) for a stipend of $4,500.

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tom Yakovenko</td>
<td>Campbell</td>
<td>Title IA</td>
</tr>
</tbody>
</table>

5. Summer S.T.R.E.A.M. Substitutes
Move to approve the following as 2015 Summer S.T.R.E.A.M. Program substitute teachers at a daily rate of $250: Sue Lass, Sofia Lopes.

6. Substitute Teacher
Move to approve the following as substitute teacher for the 2014-2015 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lauren Campbell</td>
<td>School Counselor</td>
</tr>
</tbody>
</table>

Mr. Lifton        Ms. Lanton        Motion Carried (8-0)
Moved             Seconded

B. FINANCE

1. Payment of Bills
a) Board Secretary's Certification
Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of May 26, 2015 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

__________________________  ____________________________
Michael A. Harvier, Board Secretary  Date

b) Approve the Following Items Submitted by the Board Secretary
Payment of bills, claims, secretary's report and treasurer's report for March 31, 2015 as submitted that have been
2. **Budget Transfers**
   Move to approve budget transfers effective April 30, 2015.

3. **Resolution - Healthcare Provider**
   Move to approve AmeriHealth New Jersey as the health insurance and prescription carrier and Horizon Blue Cross Blue Shield as the dental carrier for the Metuchen School District for the 2015-2016 school year.

4. **Resolution of Support Authorizing the Hazard Mitigation Generator Grant**

   **METUCHEN SCHOOL DISTRICT**

   Resolution of Support from the Metuchen School District Authorizing the Hazard Mitigation Generator Grant

   **WHEREAS**, On October 29, 2012, the town of Metuchen was hit by Superstorm Sandy which caused a loss of power for most residents and;

   **WHEREAS**, during this time the Metuchen Board of Education opened Metuchen High School as a warming and charging station because the school had not lost power and;

   **WHEREAS**, the Metuchen Board of Education, wanting to be proactive, applied for the Hazard Mitigation grant for a generator and;

   **WHEREAS**, the Federal Emergency Management Agency (FEMA) has awarded the Metuchen Board of Education a Hazard Mitigation grant for our generator project in the amount of $141,777 and;

   **THEREFORE**, be it resolved of the Metuchen Board of Education’s acceptance of the Hazard Mitigation Generator Grant.

5. **Resolution – Middlesex Regional Education Commission**
   Move to approve MRESA to provide the services of Educational Data Services, Inc. the sole administrative agent for the Educational Cooperative Pricing System #26EDCP, to provide to the Board of Education access to their proprietary software at a membership cost of $8,505 for the 2015-2016 school year.
6. Resolution

Metuchen Board of Education
Food Service 2015-2016
Management Fee and Guarantee Language

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of twenty thousand five hundred and eighty dollars ($20,580.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of ($2,058.00) per month as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in the LEA’s account. All special function and vended meals receipts deposited into the LEA’s account shall be divided by $1.00 to arrive at a meal equivalent. The administrative/management fee charged for special function and vended meals will be $.10 per meal equivalent.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2015-2016.

7. Professional Development

Move to approve the following professional development activities as shown on the attached chart.

Mr. Small       Mr. Benderly      Items B1,2,4,5,6 Motion Carried (8-0)
Moved           Seconded

Item B3 Motion Carried (6-1-1)(Ms. de Vries no and Ms. McGuire abstained)
Item B7 Motion Carried (7-0-1)(Ms. Gibson abstained)

C. Policy

1. Resolution

Move to elect Rose deVries as the Metuchen Board of Education’s representative to the Middlesex Regional Educational Services Commission from June 1, 2015 to May 31, 2016 pursuant to enacted legislation, P.L. 192-1989.
2. **Suspensions**  
The board hereby acknowledges receipt of the suspension report summary for May 11 through May 22, 2015.

3. **Harassment, Intimidation, and Bullying**  
Move to approve the findings of the previously reported cases:  
EMS 042915 001  
MES 043015 002  
EMS 050415 001  
CES 051115 001

Ms. Gibson  Ms. Lanton  C2 and C3 Motion Carried (8-0)  
Moved  Seconded  C1 Motion Carried (7-0-1)  
Ms. de Vries abstained

**D. CURRICULUM**

Nothing at this time.

**XV. Meeting Open to Public**  
Nothing at this time.

**XVI. Announcements**  
Ms. Lanton read a list of announcements and upcoming events.

**XVII. Motion to Go Into Executive Session**  
(when applicable)

MEETING ADJOURNED 9:55 PM

Mr. Lifton  Mr. Benderly
Moved  Seconded

**Resolution to Close Meeting**

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss PERSONNEL, PROPERTY, AND COLLECTIVE BARGAINING MATTERS, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.
<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Activity Title</th>
<th>Last, First Name</th>
<th>Building</th>
<th>Requested</th>
<th>Payment Method</th>
<th>FFPI #</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/30/2015</td>
<td>4/30/2015</td>
<td>Achievement Coach Meeting</td>
<td>Sharkey, Pat</td>
<td>CES</td>
<td>$-</td>
<td>No cost</td>
<td></td>
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<tr>
<td>4/30/2015</td>
<td>4/30/2015</td>
<td>Achievement Coach Meeting</td>
<td>Sneddon, Denise</td>
<td>CES</td>
<td>$-</td>
<td>No cost</td>
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<tr>
<td>4/30/2015</td>
<td>4/30/2015</td>
<td>Achievement coach spring training</td>
<td>Spak, Jennifer</td>
<td>CES</td>
<td>$-</td>
<td>No cost</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Commercial Cooking Appliances, Exhaust</td>
<td></td>
<td></td>
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<tr>
<td>6/5/2015</td>
<td>6/5/2015</td>
<td>Peer Observation</td>
<td>Zaneto, Nicholas</td>
<td>MHS</td>
<td>$-</td>
<td>No cost</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Child Development</td>
<td></td>
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<td></td>
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<tr>
<td>6/12/2015</td>
<td>6/12/2015</td>
<td>Strauss Esmay Educational Policy &amp; School</td>
<td>Gibson, Jackie</td>
<td>BOE</td>
<td>$50.00</td>
<td>Other</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Law Seminar</td>
<td>Member</td>
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<tr>
<td>6/17/2015</td>
<td>6/17/2015</td>
<td>PARCC Year One: Lessons Learned and Emerging</td>
<td>Jacobson, Tiffany</td>
<td>C/O</td>
<td>$166.00</td>
<td>Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Legal Issues</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>6/24/2015</td>
<td>6/24/2015</td>
<td>Drumthwacket Project</td>
<td>Jacobson, Tiffany</td>
<td>C/O</td>
<td>$16.00</td>
<td>No cost</td>
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<tr>
<td>7/2/2015</td>
<td>7/16/2015</td>
<td>New Administrator Training</td>
<td>Powers, Sean</td>
<td>C/O</td>
<td>$447.00</td>
<td>Other</td>
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<td>7/20/2015</td>
<td>7/22/2015</td>
<td>Wilson Introductory Workshop</td>
<td>Gubernat, Melissa</td>
<td>CES</td>
<td>$559.00</td>
<td>FFPI</td>
<td>16-002</td>
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<tr>
<td>10/15/2015</td>
<td>10/15/2015</td>
<td>2015 Safe Schools Symposium</td>
<td>Porowski, Edward</td>
<td>CES</td>
<td>$199.00</td>
<td>Other</td>
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