Agenda

Business Meeting
of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, New Jersey 08840

Wednesday, January 23, 2013

IX. Report of the Board President

X. Report of the Superintendent

XI. Report of the Business Administrator/Board Secretary

XII. Committee Reports

XIII. Minutes
Move to approve minutes of the following meeting:
   December 11, 2012 - Business

   Mr. Lifton               Mr. Benderly
   Moved                   Seconded
   December 11, 2012
   Carried 8-0-1 (Mr. Small)

   January 8, 2013
   Agenda, Business -- Carried 9-0
   Closed, Sp. Business -- Tabled

XIV. Meeting Open to the Public for Comments on Business Meeting Items
Only
No comments

XV. Recommendations of the Superintendent of Schools

   A. PERSONNEL
      1. Increase in Salary - Certificated Staff
Move to approve an increase in the salary of Lauren Korellis (Special Education at EMS) as a result of earning a Masters +30 From 3F - $56,036 to 4F - $57,371 effective February 1, 2013.

2. Maternity Leave Extension
   Move to approve an extension to the maternity leave of Jennifer Gumbrecht (EMS Art teacher) from February 4, 2013 to April 3, 2013.

3. Leave Replacement Extension

4. Maternity/Childcare Leave of Absence
   Move to approve a Maternity/Childcare Leave of Absence for Jennifer Muller (5th grade teacher) from April 22, 2013 to August 28, 2013.

5. Maternity/Childcare Leave of Absence
   Move to approve a Maternity/Childcare Leave of Absence for Andrea Elton (EMS Language Arts Teacher) from April 8, 2013 through November 1, 2013.

6. Medical Leave of Absence
   Move to approve a medical leave of absence for Mary Ellen Kulesza from February 4, 2013 through approximately May 10, 2013.

7. Appointment - Leave Replacement
   Move to approve Margo Poandl as a leave replacement for Joyce Browning retroactive to January 9, 2013 to April 30, 2013 at the rate of $48,418 (Step 1A) prorated.

8. Resignation - Long Term Substitute
   Move to approve the resignation of Shauna Evans as long-term substitute for Marcie Stoner (Special Education teacher at EMS) effective January 24, 2013.

9. Sixth Period Stipend
   Move to approve a 6th period stipend (prorated) for Michelle Gouveia for teaching 36 periods of Special Education classes (during Marcie Stoner’s maternity/family leave from January 24, 2013 through March 15, 2013).
10. Change in Assignment/Salary
Move to approve change in assignment/salary for Kristina Servidio Special Education teacher from 2/5 to full time plus 6th period stipend (salary step 3A - $50,839) prorated for the period from January 24, 2013 through March 15, 2013 (EMS Special Education teacher Marcie Stoner’s maternity/family leave).

11. Clubs and Co-Curricular Activities - MHS
Move to amend the Business Agenda of August 14, 2012, VII. A-12 Co-Curricular and Club Salaries. The amendment will reflect Judi Cheung as GSA Co-Advisor along with Christine Rockwell for a $1,234 stipend ($617 each).

12. Coaching Staff - MHS
Move to approve Joe DiMeglio as Assistant Winter Track Coach for the 2012-2013 school year for a stipend of $5,172.

13. Substitute Custodian
Move to approve Frank Lopez as a substitute custodian for the 2012-2013 school year at $10.00/hr., effective January 24, 2013.

14. Substitute Teachers
Move to approve Amanda D’Alessio (substitute certification) and Matthew Donato (substitute certification) as a substitute teacher for the 2012-2013 school year.

Items A1 – A14
Mr. Benderly  Ms. Gibson
Moved   Seconded  Motion carried 9-0

B. Finance

1. Treasurer of School Monies’ and Board Secretary’s Reports

2. Payment of Bills
   a) Board Secretary’s Certification
      Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has
certified that as of January 24, 2013 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary Date

b) Approve the Following Items Submitted by the Board Secretary
Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

3. Budget Transfers
Move to approve Budget Transfers, effective December 31, 2012.

4. Out-of-District Placement
Move to approve the placement of student 002015227 at East Mountain School effective January 29, 2013 at a prorated tuition of $29,604.

5. Transportation Jointure
Move to approve a transportation jointure for the 2012-13 school year with the New Jersey Department of Transportation for student 002013204 at a cost of $3,728.

6. Resolution
Move to approve that EI Associates submit to the New Jersey Department of Education documents covering proposed Addition and Renovations to Campbell Elementary School. This project will be considered “Other Capital Project” and will not seek any state funding.

7. Resolution – Travel/Professional Development
Move approval of the following certificated staff members’ attendance at professional development conferences as shown on the attached list.

8. Resolution – Field Trips
Move to approve field trips as shown on the attached list:

Items B1 – B8
Mr. Benderly Ms. Gibson
Moved Seconded Motion carried 9-0
C. POLICY

1. Harassment, Intimidation and Bullying Report
   Move to approve the Harassment, Intimidation and Bullying Reports presented at the Closed Session of January 8, 2013 as follows: MHS-001, EMS-001 through EMS-009, CES-001

2. Resolution - School Improvement Panel
   Move to create a School Improvement Panel in every school as mandated by S1455. Each SIP, among other responsibilities will make tenure determinations, provide oversight of mentoring, identify professional development opportunities, and complete teacher evaluations. Each panel will also include a principal, assistant or vice-principal, and a teacher.

   Move that the following staff members be part of each school’s School Improvement Panel:
   Moss School: Rick Cohen, Bob Capra, Laura Fischer
   Campbell School: Florence Carter, Brooke Kirschner, Kathleen Keers-Nolde
   Edgar Middle School: Kathryn Glutz, Mike Knoth, Kevin Sarte
   Metuchen High School: Bruce Peragallo, Susan LaFauci, Evan Robbins

Items C 1 – C2
Ms. Gibson               Mr. Benderly
Moved                    Seconded       Motion carried 9-0

XVI. Meeting Open to Public

XVII. Announcements

XVIII. Closed Session Motion

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss PERSONNEL, PROPERTY, AND COLLECTIVE BARGAINING MATTERS, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.
<table>
<thead>
<tr>
<th>School</th>
<th>Destination</th>
<th>Class/Group</th>
<th>Teachers/Advisors</th>
<th>Date(s)</th>
<th>No. of Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS</td>
<td>Campbell School</td>
<td>5th Grade class to interview 2nd grade students to write stories about them.</td>
<td>K. Logan</td>
<td>2/6/13</td>
<td>25</td>
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<tr>
<td>EMS</td>
<td>Metuchen High School</td>
<td>8th grade students to participate in “8th Grade Day at MHS”</td>
<td>Grade 8 teachers and counselors</td>
<td>2/1/13</td>
<td>170</td>
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<tr>
<td>EMS</td>
<td>Metuchen High School</td>
<td>Grade 8 ROGATE Students will partner with previous ROGATE students for high school experience</td>
<td>E. Goldstein or L. Chango</td>
<td>2/15/13</td>
<td>22</td>
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<tr>
<td>EMS</td>
<td>Union County College</td>
<td>8th grade students to participate in Math Counts Competition</td>
<td>L. McCadden</td>
<td>2/2/13</td>
<td>8</td>
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<td></td>
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<td></td>
<td>S. Vorensky</td>
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<tr>
<td>MHS</td>
<td>Lakeview School</td>
<td>Student Outreach group will make cards with and read books to students.</td>
<td>S. Kager</td>
<td>2/6/13</td>
<td>20</td>
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<td>L. Wisniewski</td>
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<td>MHS</td>
<td>East Brunswick High School</td>
<td>Orchestra will perform, hear other HS orchestras and the NJ Symphony and hear a Master Class presented by NJ Symphony member Jonathan Spitz</td>
<td>C. Morrison</td>
<td>4/26/13</td>
<td>60</td>
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<td></td>
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<td>J. Morrison</td>
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